

## RSA Request and Brief

Scheme Details:			
Scheme Title:	Proposed Zebra Crossing – High Street, Sandy		
Location Description:	High Street, Sandy		
RJ HUB Code:	234912	DM File Ref:	
Date Request Made:	19/10/2021	Date Output Required:	Standard (10days)

**Note: RJ HUB codes must be given for all RSA's before they can be undertaken.**

Scheme Overseeing Organisation Contact:			
Name:	Lisa Wright	Service Area:	CBC - Principal Highways Officer
Telephone number:	0300 300 6692	E-mail address:	lisa.wright2@centralbedfordshire.gov.uk

Design Team Contact (Designer)			
Name:	Vinny Vinovan	Position:	Senior Engineer
Telephone number:	07756504554	E-mail address:	vinny.vinovan@ringwayjacobs.com

**The following documentation accompanies this RSA Brief:**

(Please check box, as appropriate)

Output Required:	<input type="checkbox"/> RSA 1	<input checked="" type="checkbox"/> RSA 1/2	<input type="checkbox"/> RSA 2	<input type="checkbox"/> RSA 3	<input type="checkbox"/> RSA 4A (12 months)	<input type="checkbox"/> RSA 4B (36 months)	<input type="checkbox"/> Interim RSA
<input checked="" type="checkbox"/>	Scheme drawings ( <b>including location plan</b> ). Please provide electronically and provide one hard copy if larger than A3. Detail over the page.						
<input type="checkbox"/>	Previous RSA Reports (or RSA Codes*).			Insert codes here:			
<input checked="" type="checkbox"/>	Traffic flow information.		<input type="checkbox"/> Swept Path Drawings		<input type="checkbox"/> Departures from Standard		
<input type="checkbox"/>	Completed and Signed Designer's Response / Exception Report from previous Audit(s)						
<input checked="" type="checkbox"/>	For all RSAs, please provide contact details for the SMO / Engineer.						

### Please Note:

Personal Injury Collision data reported to Bedfordshire Police may be obtained and checked by the RSA Team.

It is the RSA Team's aim to respond to your request within 10 working days. Please advise if this does not meet your requirements so an alternative timescale can be discussed.

**Description of Site / Location:** (Please include either postcode / Eastings / Northings or what3words location info)

Location: High Street, Sandy, SA19 1AX

The existing speed limit on High Street is 20mph (at the proposed crossing) and the area features streetlight and the proposed zebra crossing located adjacent to St Swithuns Vc Primary School.

The proposed crossing is located on an existing raised table and it is adjacent to fire station and school.

Currently there is an existing uncontrolled crossing at the proposed Zebra crossing.

**Description & Purpose of Scheme:** *(including details to help give an understanding of how the layout will operate e.g. Design speeds, speed limits, desire lines, traffic/pedal cyclist/pedestrian flows, environmental constraints, queue lengths, traffic signal timings etc.). Please also provide any details of changes made since any previous RSA:*

The scheme was proposed after an outline design completed for a zebra crossing at the location. Also, a scheme fee proposal with an outline layout for the crossing agreed with CBC client officers.

**Comments / Special Requirements:** *(e.g. time of day to visit site; site information such as adjacent developments, nearby schools, riding stables, old people's homes and access for emergency services):*

Currently a detailed street light design is in progress for the scheme.

Design team contact details;

Senior Engineer: [vinny.vinovan@Ringwayjacobs.com](mailto:vinny.vinovan@Ringwayjacobs.com) and 07756504554

Team Manager: [Hassle.Daniel@ringwayjacobs.com](mailto:Hassle.Daniel@ringwayjacobs.com) and 07801 660 445

**Details of drawings / reports submitted (including reference numbers):**

CBC-234912-000-001 - General Arrangement

CBC-234912-200-001 - Site Clearance Plan

Police Traffic Evaluation Record

**Return completed form to:** [roadsafety.audit@essexhighways.org](mailto:roadsafety.audit@essexhighways.org); or

Post to: Ringway Jacobs | Essex CC Partnership, Road Safety Engineering Team,

Seax House, 2<sup>nd</sup> Floor, Victoria Road South, Chelmsford, CM1 1QH.

**AUTHORISATION SHEET**

<b>Project:</b>	High Street, Sandy
<b>Report title:</b>	Proposed Zebra Crossing

**PREPARED BY**

<b>Name:</b>	Vinny Vinovan
<b>Signed:</b>	<i>V Vinovan</i>
<b>Organisation:</b>	Ringway Jacobs Ltd
<b>Date:</b>	19/10/2021

**I APPROVE THE RSA BRIEF AND INSTRUCT THE RSA TO TAKE PLACE ON BEHALF OF THE OVERSEEING ORGANISATION**

<b>Name:</b>	Lisa Wright
<b>Signed:</b>	<i>LWright</i>
<b>Organisation:</b>	CBC
<b>Date:</b>	21/10/21